

Guidelines for using *The Black Cloud*

The Black Cloud is available for anyone to use. This might be for a birthday party, a workshop, a performance, meeting or community event. It is free to use, but we ask that you follow the following guidelines:

1. Visit *The Black Cloud* to check its suitability for your event. It has a partly open roof and the ground may have become wet from rainstorms so you may need to bring ground-cover. There is no electricity or toilets on-site. The Park Lodge toilets are open during the day.
2. Book the event with us via blackcloud@situations.org.uk. We are holding a calendar for bookings to avoid double bookings and also because we want to keep a record of how *The Black Cloud* was used. Hopefully the date you ask for will be available, but please, have a back-up date in mind if possible.
3. Remember this is your event. You are responsible for anything that happens as part of it. In most cases your event will be considered private, but if your event is open to the public you may require a licence. Help and advice from the Bristol City Council events team can be made by contacting them on 0117 922 3538.
4. Please keep noise to a minimum as this is a residential area and please make sure that your event has finished by 9.00pm at the latest.
5. Please remove all rubbish and leave the area clean. Please take any rubbish home. This saves extra work in clearing rubbish from the bins by the park cleaners.
6. We'd love to hear how your event went. Please take a photo of your event and email it to us at blackcloud@situations.org.uk or upload to Flickr at www.flickr.com with the tag Black Cloud Bristol'.

Good luck with your event!